

Last revised: 16th of May 2018

Why A Privacy Policy?

www.avi-sim.com respects your individual privacy. This Privacy Policy ('Policy') embodies our commitment to its protection through adherence to fair electronic information practices. Your privacy is protected in accordance with EU 2016/679 General Data Protection Regulation (GDPR) effective from the 25th of May 2018.

Who we are

If you have any questions about this Privacy Policy, the practices of this site, or your dealings with this site, please contact us at:

website: www.avi-sim.com

email: info@avi-sim.com

address: Rohallsvagen 1A, 183 63 Taby, Sweden

phone: +46 (0) 8 55 91 60 80

Personal identification information

We collect personal identification information from Users in the following ways:

- When users send requests or enquires through the website
- When register on the site for the purpose of buying or selling simulator training
- When, as a buyer, making a booking request and in connection with other activities, services, features or resources we make available on our Site

When registering users may be asked for, as appropriate, name, email address, mailing address, nationality, phone number.

We will collect personal identification information from Users only if they voluntarily submit such information to us. Users can always refuse to supply personally identification information, except that it may prevent them from engaging in certain Site related services.

Non-personal identification information

We may collect non-personal identification information about Users whenever they interact with our Site. Non-personal identification information may include the browser name, the type of computer and technical information about Users means of connection to our Site, such as the operating system and the Internet service providers utilized and other similar information.

Web browser cookies

Our Site may use "cookies" to enhance User experience. User's web browser places cookies on their hard drive for record-keeping purposes and sometimes to track information about them. User may choose to set their web browser to refuse cookies, or to alert you when cookies are being sent. If they do so, note that some parts of the Site may not function properly.

How we use collected information

<https://www.avi-sim.com> collects and uses Users personal information for the following purposes:

- **To improve customer service**
Your information helps us to more effectively respond to your customer service requests and support needs.
- **To fulfil an agreement, or take steps linked to an agreement**
- **To perform a booking request**
We will provide a potential buyer's registered personal data information to the seller for the purpose of a booking request, in order for seller and buyer to take steps linked to an agreement between the buyer and seller.

- **To improve our site and service**
We continually strive to improve our website offerings based on the information and feedback we receive from you.
- **To administer a content, promotion, survey or other Site feature**
To send Users information they agreed to receive about topics we think will be of interest to them.
- **To send periodic emails**
The email address Users provide during registration at AviSim, may be used to send them information and updates pertaining to their requests. It may also be used to respond to their inquiries, and/or other requests or questions. If User decides to opt-in to our mailing list, they will receive emails that may include company news, updates, related product or service information, etc. If at any time the User would like to unsubscribe from receiving future emails, the user have to contact AviSim, see contact information at the end of this policy.

For how long do we store your information

The information is stored only for so long as required and is depending on the application of the personal data.

- Registered personal data regarding a potential buyer at AviSim will be removed 1 month after the training is completed and paid for and all associated activities in conjunction with that specific booking completed. The information may be kept for longer if the customer request AviSim to do so. The reason for this could be to simplify the process of registration if the buyer foresees a return to AviSim at a later instance. The Seller may keep the buyers registered data longer if that is required by law or by aviation regulation.
- Registered personal data of a seller at AviSim will only be kept as long as the seller is a customer at AviSim. The information may be kept for longer if the customer request AviSim to do so. The reason for this could be to simplify the process of registration if the customer foresees a return to AviSim at a later instance.
- Registered personal data in conjunction with a request and enquiry will be kept as long as required to provide the required service to that specific topic.

How we share your information

We do not sell, trade, or rent Users personal identification information to others.

Non-personal information

We may share generic aggregated demographic non-personal information not linked to any personal identification information regarding visitors and users with our business partners, trusted affiliates and advertisers for the purposes outlined above.

Personal information

For the purpose of booking requests

You personal data that you register on the website for the purpose of making a booking request will be transferred to the seller of the Simulator training. This is done in order for the seller to establish communication between him and the buyer.

What happens with your information when it is shared?

This information will be transferred via email between AviSim and the seller. The seller may only use the buyer's information for communication related to the booking of the training. Once the training is completed and paid for and all related activities to this is finished, the seller shall remove any personal data. The seller may however save any personal data as required by other laws (such as local laws or aviation laws etc.).

For the purpose of fulfilling contract, invoicing and regulations

Your personal data may be shared with other third party companies' or organisations for the purpose of fulfilling regulations and laws, these are:

- Accountants for the purpose of bookkeeping and invoicing, which are located in Sweden
- Our professional advisers (lawyers, accountants, financial advisers etc.) which are located in Sweden

- Regulators and government authorities in connection with our compliance procedures and obligations
- A third party, in order to enforce or defend our rights, or to address financial or reputational risks
- Other recipients where we are authorised or required by law to do so
- A third party to respond to requests relating to a criminal investigation or alleged or suspected illegal activity

For other reasons

- A purchaser or prospective purchaser of all or part of our assets or our business, and their professional advisers, in connection with the purchase

Third party websites

Users may find advertising or other content on our Site that link to the sites and services of our partners, suppliers, advertisers, sponsors, licensors and other third parties. We do not control the content or links that appear on these sites and are not responsible for the practices employed by websites linked to or from our Site. In addition, these sites or services, including their content and links, may be constantly changing. These sites and services may have their own privacy policies and customer service policies. Browsing and interaction on any other website, including websites which have a link to our Site, is subject to that website's own terms and policies.

How we protect your information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorized access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored on our Site.

Sensitive and private data exchange between the Site and its Users happens over a SSL secured communication channel and is encrypted and protected with digital signatures.

Your rights:

You also have the following rights regarding to the personal information that we have stored about you.

- To receive information from us what personal data we have stored about you
- To get errors in your personal data corrected
- To have all your personal data that we have stored about you removed
- Object to that we use your personal data in marketing
- To have your personal data transferred to another company or organisation

Notify us through AviSim's contact details below and we will respond to your request.

Changes to this privacy policy

www.avi-sim.com has the discretion to update this privacy policy at any time. When we do, we will revise the "Last revised" date at the top of this page. We encourage Users to frequently check this page for any changes to stay informed about how we are helping to protect the personal information we collect. You acknowledge and agree that it is your responsibility to review this privacy policy periodically and become aware of modifications.

Your acceptance of these terms

By using this Site, you signify your acceptance of this policy. If you do not agree to this policy, please do not use our Site. Your continued use of the Site following the posting of changes to this policy will be deemed your acceptance of those changes.

Contacting us

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If you have any complaints

We are regulated under the Swedish Data Protection Authority. www.datainspektionen.se

End.